

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



S.H.B.

I. DENOMINATION OF THE EVENT: 76º Aniversário da SHB

Event: **CSI 2***

Place: **RIO DE JANEIRO**

Indoor: Outdoor:

Date: **NOVEMBER 12th to 16th**

NF: **BRASIL**

HIGHER LEVEL EVENT CATEGORIES:

CSI1*	CSIYH1*	CSIY-B	CSIV-B
CSI2*	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2014
- FEI Veterinary Regulations, 13th edition, effective 1st January 2014
- The Jumping Rules and its Annexes, 25th edition, effective 1st January 2014
- CSI/CSIOPrize Money requirements
<http://www.fei.org/sites/default/files/Final%20CSI-CSIOPrize%20Template%20-%202014.pdf>
- Longines Rankings – Groups
Categories http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

Approved by the National Federation, on 18.09.2014

Signature of the Secretary General

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: **VIBRA BRANDING ESPORTIVO**
Address: **Av. Lineu de Paula Machado n. 2448 – LAGOA – RIO DE JANEIRO
- BRASIL**
Telephone: **(21) 2156.0160** Fax: **(21) 2156.0191**
Email: **comissaoesportiva@shb.com.br** Website: **www.shb.com.br**

Contact Details Show Ground:

Address: **Av. Lineu de Paula Machado n. 2448** Telephone: **(21) 2156.0160**

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station). **In front off Rodrigo de Freitas Lagoon**

2. ORGANISING COMMITTEE

Honorary President: **Mr. Luis Fernando Pezao - Rio de Janeiro Government; Mr. Luis Roberto Giugni – CBH President; Mr. Rodolpho Luis Figueira de Mello – FEERJ President.**

President of the Event: **Mr. Carlos Felipe Gomes - SHB President;**

Show Secretary: **SOCIEDADE HIPICA BRASILEIRA**

Press Officer: **MKTMIX - Mrs. Samantha Leiras**

3. EVENT DIRECTOR

Name: **Mr. Andre Beck**
Address: **Rua Visconde de Piraja 351 - Ipanema - RJ - Brasil**
Telephone: **(21)25162601** Fax:
Email: **abeck@vibra.net.br**

4. Please indicate a 24 hours Veterinary Service Manager number:55.21.2156.0156

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IV. OFFICIALS

Ref.	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury ¹	2014_CI_1426	Ground Jury President	10049354	Mrs.Elaine Zander	BRA	3	elainezander@outlook.com
		2014_CI_1426	Ground Jury Member	10093461	Mr.Luis Fernando Monzon	BRA	2	
		2014_CI_1426	Ground Jury Member		Mrs.Cláudia Moraes Braga	BRA		
		2014_CI_1426	Ground Jury Member	10052030	Mr. Kurt Grijspeerdt	BRA	2	
		2014_CI_1426	Ground Jury Member		Mr. Antonio Joao Azambuja	BRA		
2	Foreign Judge ²	2014_CI_1426	Foreign Judge	10051277	Mr. Pablo Tomas Mayorga	ARG	4	*pablomayorga@mmpd.com.ar
3	Foreign Technical Delegate ³		Foreign Technical Delegate					
4	Course Designer ⁴	2014_CI_1426	Course Designer	10049926	Mr. Helio Pessoa	BRA	3	heliopessoa566@yahoo.com
		2014_CI_1426	Course Designer	10052391	Mrs.Erica Sportiello	BRA	3	
		2014_CI_1426	Assistant Course Designer	10052028	Mrs.Lucia Faria Alegria Simoes	BRA	3	
		2014_CI_1426	Assistant Course Designer		Mr.Rafael Ferrarez	BRA		
5	Appeal Committee ⁵	2014_CI_1426	Appeal Committee President	10053690	Mrs.Perla Guedes	BRA	3	perladg@gmail.com
		2014_CI_1426	Appeal Committee Member		Mr.Antonio Eduardo Alegria Simoes	BRA		

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		2014_CI_1426	Appeal Committee Member		<i>Sra. Vera Cairo</i>	BRA			
6	Chief Steward ⁶	2014_CI_1426	Chief Steward	10051727	Mrs.Carolina Buhler	BRA	2	carolina.buhler@hotmail.com	
7	Assistants Stewards ⁷	2014_CI_1426	Assistant Steward	10052965	Mr.Augusto Ribeiro da Cunha Dourado	BRA	2	augustocunha@gmail.com	
		2014_CI_1426	Assistant Steward		Mr. Ricardo Casali	BRA			
		2014_CI_1426	Assistant Steward		Mrs.Helena Costa Carvalho	BRA			
		2014_CI_1426	Assistant Steward		Mr. Leonam Ferrarez Jr.	BRA			
		2014_CI_1426	Assistant Steward		Mr. Marcio Terreso	BRA			
8	FEI Veterinary Delegate ⁸	2014_CI_1426	FEI Veterinary Delegate	10051505	Dr. Alceu Cardoso	BRA		alceufisiovet@ig.com.br 55.21.99972.3200	
	Veterinary Commission ⁸		Veterinary Commission President					*	
			Foreign Veterinary Delegate						*
			Assistant FEI Delegate						
9	VSM Veterinary Treating Official ⁹		Veterinary Service Manager	10088109	Dr.Fabio Siqueira M Camargo	BRA			
		2014_CI_1426	FEI Permitted Treating Veterinarian	10088109	Dr.Fabio Siqueira M Camargo	BRA		fcamargo@brasileirarural.com.br	
10	Medical Doctor	2014_CI_1426	Medical Doctor		MEDICAL SOLUTIONS	BRA		55.21.99637.5915	

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11	Farrier	2014_CI_1426	Farrier		Dr.Edmundo Perret	BRA	55.21.2156.0156

- * **Compulsory**
- * **The Event code can be found in the FEI's Database under the Event details on the top right corner**

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	11/11/2014 TUESDAY	07.00AM to 06.00PM
• Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	12/11/2014 WEDNESDAY	09.30AM to 12.00 PM 01.30PM to 04.00PM
• Horse Re-Inspection:	13/11/2014 THURSDAY	08.00 AM to 09.00 AM
• Declaration of Starters:	12/11/2014	06.00PM
• 1st Competitions N0 01	13/11/2014 THURSDAY	10.00AM
• 2nd Competitions n0 02 first round • Second round	16/11/2014	02.00PM 05.00PM

2. VENUE :

The event will take place: indoors outdoors

3. COMPETITION ARENA(S):

Dimensions: **90M x 70M**

Type of Footing: **SAND - GEOPAT**

4. PRACTICE ARENA(S) :

Dimensions: **50M x 40M**

Type of Footing: **SAND - GEOPAT**

5. STABLES :

Size of boxes **3 m x 3 m**

(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

List of Draws:

NOVEMBER 12/11/2014 - 06.00PM = SOCIEDADE HIPICA BRASILEIRA

Time, date and location:

VI. INVITATIONS

Number of NFs invited:	NO LIMIT
NFs invited:	ALL
Reserve NFs:	NO LIMIT
Total number of athletes:	OPEN
Number of athletes per NF:	OPEN
Number of horses per athlete:	02

Athletes are invited by the Organising Committee through their NF.
One groom per athlete.

VII. ENTRIES

Please refer to Annex I at the last page of this schedule for information on the FEI Online Entry System

All Athletes & Horses participating in any International competition must be registered with the FEI, prior to participating. Failure to do so will result in automatic disqualification of the Athlete and/or Horse.

Entries in Principle:	29/10/2014
Nominated Entries:	01/11/2014
Definite Entries:	06/11/2014
Last date for substitutions:	12/11/2014
Entry fee per horse:	Class 01 = R\$ 400,00 Class 02 GP = R\$ 2.400,00

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex VI of the Jumping Rules: CSI/CSIO Requirements Worldwide and CSI/CSIO Requirements for North America

Stabling fee per horse:	R\$ 300,00
Total fee per horse:	R\$ 3.100,00

All Entries must be submitted by the NFs through the FEI's Online Entry System only!

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified

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Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 14 th year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
CSIYH	As of 16 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be R\$ 1.500,00 per horse"

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ADDITIONAL FEES/CHARGES BY OC:

MCP Fee: Nil CHF12.50

Electricity (upon request) **FREE**
Manure disposal **FREE**
Hay **R\$ 9,50 p/ package**
Straw **R\$ 20,00 p/package**
Shavings **R\$ 25,00 p/package**
Other (please specify)

All aforementioned amounts are including VAT

VIII. FACILITIES OFFERED

1. ATHLETES

Hotel:
Accommodated (bed and breakfast) from _____ to _____ at OC Athletes expense
Meals: at the expense of OC Athletes from _____ to _____ . (**where** _____).

2. GROOMS

Requests for accommodation must be sent with entries.
Cost of accommodation will be at the cost of OC Athletes from _____ to _____ .
Meals: at OC Athletes expense from _____ to _____ (**where** _____).

3. HORSES

Transport expenses to be paid by:
The OC at _____ per km.
The Athlete .

For events in Europe, stabling is free of charge.
Outside Europe, stabling to be paid by OC or Athlete at **R\$ 300,00** per stable.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

athletes responsibility

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival. **PLEASE CONTACT CO**

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are authorised** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

- | | |
|----------------------------|-----------------------|
| A. Leading athlete award – | NOT APPLICABLE |
| Best foreign athlete - | NOT APPLICABLE |
| Best home athlete – | NOT APPLICABLE |
| Team awards – | NOT APPLICABLE |

B. PRIZE - CLASSIFICATION (Art. 126, 127, 128)

3. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Grand Prix. The number of athletes required to present themselves for the prize-giving ceremony of each competition is **06 PER CLASS.**

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

The FEI will NOT insure:

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Athletes, Grooms, Coaches, Team Vets and Officials

6. SAFETY CUPS

Name of Manufacturer: **CARO CARDINALI & ROTHENBERGER**

7. TIMING DEVICE

Name of Manufacturer: **ALGE TIMING GMBH** Model: **TDC8001PHOTOCCELL - RSL 01 TRANSMITER - TED TX RECEIVER - TED RX DISPLAY BOARD GAZ4** FEI Report number: **22020007A**

8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results.jumping@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

13. BETTING

Betting **WILL NOT** take place at this event.

14. STEWARDING:

The following policy is effective as of 1 July 2014:

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2014

1. CUSTOMS FORMALITIES

Address: **Av. Fagundes Filho n.77 room 66
SAO PAULO - BRASIL
FEAT TRANSPORTES INTERNACIONAIS LTDA**

Telephone: **55.13.3219.7744** Fax: **55.13.3219.7740**

Email: **eduardo@feat.com.br**

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

11/11/2014 - TUESDAY

3. NATIONAL REQUIREMENTS

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION& FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved

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by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation - Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for

those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL **2014 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS **2014 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION **2014 Veterinary Regulations, Chapter VI** **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details **Art. 1956**)

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Biosearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: **HORSERACING FORENSIC LABORATORIES (HFL) SPORT & SCIENCE**

Address: **Newmarket Road – Fordham – Cambridgeshire CB7 5WW - UNITED KING**

At: **Dr. Steve Maynard – Quotient Biosearch Limited**

Telephone: **44.1638.724.403**

Fax: **44.1638.724.407**

Email: **smaynard@hfl.co.uk**

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Inka.Sayed@fei.org or veterinary@fei.org for further information.
Tel +41 21 544 10 44 or +41 21 310 47 39

7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2014 Veterinary Regulations, Chapter IV).

8. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

XII. COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY: R\$ 140.000,00
+ list of prizes in kind (if applicable) with their value

Name of Class	Amount (Currency)
Competition No 1	R\$ 20.000,00
Competition No 2	R\$ 120.000,00

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

TO R\$ 1.787,77 – NO DEDUCTIONS

R\$ 1.787,78 to R\$ 2.679,25 – 0,75% deduct R\$ 134,08

R\$ 2.679,26 to R\$ 3.572,43 – 15% deduct R\$ 335,03

R\$ 3.572,44 to R\$ 4.463,81 – 22,50% deduct R\$ 602,96

More than R\$ 4.463,82 – 27,50% deduct R\$ 826,15

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

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S.H.B.

FIRST DAY : THURSDAY

DATE (dd/mm/yy) : 13/11/14

COMPETITION No 110.00AM

Tab. A art. 238 2.2

Jump-off (if any) **01**
Speed/Fixed time **375M/M**
Obstacles height: max **1.45M**
Number of horses per athlete **02**
Maximum number of **Starters**: 100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money: **R\$ 20.000,00**
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete **placed 13th and beyond**: **R\$ 400,00**

* * * * *

SECOND DAY : SUNDAY

DATE (dd/mm/yy) : 16/11/14

COMPETITION No 2 - 02.00PM

GP 76º Aniversário da SHB - Troféu Perpétuo Roberto Marinho

This class counts for the LONGINES Rankings

Tab.A art. 273 3.3.1; 273 4.3 – COMPETITION OVER TWO ROUNDS

2nd Round at 05.00 PM

Jump-off (if any)
Speed/Fixed time **375M/M**
Obstacles height: max **1.55M**
Number of horses per athlete **01 (02 if less than 30 riders)**
Maximum number of **Starters**: 100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money: **R\$ 120.000,00**
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete **placed 13th and beyond**:

R\$ 2.400,00

* * * * *

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

Nº of starters	up to 11	12-48		over 48	
Nº of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner		25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8	See examples below*.	3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12	n/a	2.5	1000.-	2.5	1000.-
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

Nº of starters	up to 11	12-48		over 48	
Nº of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner		33	13'200	33	13'200
2		20	8000	20	8000
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8	See examples below*.	2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

updated 17 October 2011

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Giselle Serrano First Name Giselle
FEI ID¹ : Click here to enter text. E-Mail* : internacional@cbh.org.br
Access Rights* : Admin² Consult³
Event(s)⁴ : 76º Aniversário da SHB – Rio de Janeiro

Name* : Azambuja First Name* : Antonio Joao
FEI ID¹ : Click here to enter text. E-Mail* : ajaazambuja@uol.com.br
Access Rights* : Admin² Consult³
Event(s)⁴ : 76º Aniversário da SHB – Rio de Janeiro

Name* : Sportiello First Name* : Erica
FEI ID¹ : Click here to enter text. E-Mail* : sportiello@vibra.net.br
Access Rights* : Admin² Consult³
Event(s)⁴ : 76º Aniversário da SHB – Rio de Janeiro

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields