

# CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2012



## I. DENOMINATION OF THE EVENT

**Event** : Copa Haras Jacovas **Place**: Osório – RS **Country** : Brasil

**NF** : Brasil **Dates** : 03 - November - 2012

**Status** :

CEI2*	<input type="checkbox"/>	120 km	CEIYJ2*	<input type="checkbox"/>	120 km
CEI1*	<input type="checkbox"/>	81 km	CEIYJ1*	<input type="checkbox"/>	81 km
CEIO3*	<input type="checkbox"/>	km	CEIOYJ3*	<input type="checkbox"/>	km
CEIO2*	<input type="checkbox"/>	km	CEIOYJ2*	<input type="checkbox"/>	km
CEIO1*	<input type="checkbox"/>	km	CEIOYJ1*	<input type="checkbox"/>	km

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22<sup>nd</sup> edition, effective 15<sup>th</sup> April 2007, updates effective 1<sup>st</sup> January 2012
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2012
- FEI Veterinary Regulations, 12<sup>th</sup> edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2012
- **The FEI Rules for Endurance , 7<sup>th</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1 January 2011**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

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**THE APPENDIX (13 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 30.10.2012

Signature :   
Ian Williams  
Director Non-Olympic Sports

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name: Haras jacovas

Address: Estrada da Barrocadas, 1250 – Osório – RS - Brasil

Telephone: 55 51 3222-9102

Fax: 55 51 3222-9102

Email: [harasjacovas@gmail.com](mailto:harasjacovas@gmail.com)

Website: [www.harasjacovas.com.br/copa/](http://www.harasjacovas.com.br/copa/)

#### Contact Details Show Ground:

Address: [harasjacovas@gmail.com](mailto:harasjacovas@gmail.com)

Telephone: 55 51 32229102

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

#### **2. ORGANISING COMMITTEE**

Honorary President:

President of the Event: José Antônio Jacovas

Show Secretary: Roberto Schwert

Press Officer: Escritório Jacovas

#### **3. EVENT DIRECTOR**

Name: José Antônio Jacovas

Address: Estrada da Barrocadas, 1250 – Osório – Rs - Brasil

Telephone: 55 51 32229102

Fax: 55 51 32229102

Email: [harasjacovas@gmail.com](mailto:harasjacovas@gmail.com)

## IV. OFFICIALS

### 1. GROUND JURY

**President:**

Name: Jorge Buraque Malouf Nationality: BRA Level: 4\*✓

**Foreign Judge:**

Name: Felix E. Cardozo Neto Nationality: URU Level: 4\*✓

**Members:**

Name: Salim Lahud Nationality: BRA Level: 3\*✓

### 2. TECHNICAL DELEGATE (FOREIGN)

Name: Felix E. Cardozo Neto Nationality: URU Level: 4\*✓

Email: fecardozo22@hotmail.com

Will join the ground jury as soon as the competition begins.

### 3. APPEAL COMMITTEE

**President:** No appeal committee

### 4. CHIEF STEWARD

Name: Vanda Balassa ✓ Nationality: BRA ✓

Email: vbalassa@yahoo.com.br

### 5. STEWARDS

Name:	Paulo Ricardo Barberio	Nationality:	BRA FEI
CARLOS ROBERTO SCHWERT - ADMINISTRAÇÃO GERAL		Nationality:	BRA FEI
MILANGE NICOLINI SANTOS - AUXILIAR ADMINISTRATIVA -		Nationality:	BRA FEI
EGNES TAVARES LEMOS - AUXILIAR DE CRONOMETRAGEM		Nationality:	BRA FEI
LAERTE VAZ DA SILVEIRA - AUXILIAR DE TRILHAS		Nationality:	BRA FEI

### 6. VETERINARY COMMISSION / DELEGATE

**President:**

Name: Dr. Paulo Fasano Nationality: BRA Level: 4\*✓

**Foreign Veterinary:**

Name: Dr. Gonsalo Saralegui Nationality: URU Level: 4\*✓

**Associate Member(s):**

Name: Dr. Gustavo Fiorelini Nationality: BRA Level: 4\*✓

Name: Dr. Danilo Munchillo Claro Nationality: BRA Level: 4\*✓

Name: Dr. Guilherme Nin Nationality: URU Level: 4\*✓

**Please be aware of the new requirements from 1 June 2012 for all Veterinarians, both FEI Official and Treating, attending FEI Events.**

All Veterinarians, as either an FEI Official Veterinarian (Veterinary Delegate etc) or a Permitted Treating Veterinarian: Treating Veterinarians appointed by the Organising Committee, Team Veterinarians and/or Competitor's Private Veterinarians, must carry a FEI Veterinarian ID Card in order to access restricted and/or stable areas and when administering treatments at all FEI Events.

For further information and the implications of the above on the role of the Organising Committee, please refer to the additional documents and [web page](#).

## **9. FARRIER**

Name: Marco Aurélio Oliveira da Silva✓

Telephone: 55 - 51 - 96879448

## V. SPECIFIC TECHNICAL CONDITIONS

### 1. COMPETITION

Team -No Individual -Yes✓

Time limit CEI2\* 120 km 10h00m Riding time

Time limit CEIJY2\* 120 km 10h00m Riding time

Time limit CEI1\* 81 km 06h45m Riding time

Time limit CEIJY1\* 81 km 06h45m Riding time

**Starting method** Mass start ✓

The course will generally over flat landscape with occasionally light undulations

The trail consists of dirt roads with occasionally parts with stones.

Footing for the horses will generally be good.

**Altitude differentials** Average altitude 600-650 meters, average temperature 15° - 30° C. Average humidity 50 % -60 %

### 2. MINIMUM DISTANCE PER DAY

Km 81 Number of phases – 03

Km 34 Into a hold of 40 min.

Km 30 Into a hold of 40 min.

Km 17 into finish✓

Km 120 Number of phases – 04

Km 34 Into a hold of 40 min.

Km 34 Into a hold of 40 min.

Km 30 Into a hold of 40 min.

Km 22 into finish✓

(For CEI 1\* and 2\* at least one timed hold not shorter than 40 minutes / for CEI 3\* at least one hold not shorter than 50 minutes)

**For all 160Km rides must have min. 5 Vet gates.**

### 2. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	03/November/2012	08:00 am
• Veterinary Examination:	03/November/2012	Upon arrival✓
• First Veterinary Inspection:	03/November/2012	03:00 pm and 06:00 pm
• Final Veterinary Inspection:	04/November/2012	Time within 30 minutes at arrival
• Best Condition Award:	04/November/2012	After arrival of first ten placed riders of each category

### 3. HEART RATES

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

**4. MINIMUM WEIGHT**

(no minimum weight for Juniors and Young Riders competitions)

Kg 75 kg

Weighing method

**5. PLACE AND TIME OF START**

Place Osorio - RS

Time **120 km - 07am****80 km - 08am****6. STABLES :**

Size of boxes 03 m x 03 m ✓

**(minimum 3m x 3m)****VI. INVITATIONS****a) Championships & CEIOs**

Please refer to Art. 817

**b) CEIs**

Country invited Open✓

Number of competitors per country open✓

Number of horses per competitor/country open✓

**VII. ENTRIES****All Athletes & Horses participating in any International competition must be registered with the FEI.**

Competitors wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Competitors must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

**CLOSING DATES FOR:**

	<b>01 november</b>
Definite entries	<b>02 november</b>
Entry fee	<b>2* - 120 km : 600,00</b>
	<b>1* - 80 km : 400,00</b>

**FEI REGISTRATION:**

**REMINDER: All Riders & Horses participating in any International competition must be registered with the FEI.**

See General Regulations, 23<sup>rd</sup> Edition Art. 113.3:

**“Any Athlete and/or any Horse who is not registered with the FEI shall be automatically disqualified”.**

**Substitution of horses/ponies:**

After the definite entries have been made, substitutions of horses and/or competitors may only be made with the express permission of the OC. The substituted horse and/or competitor **must** be on the nominated entry list.

**Refund Procedure:**

Organising Committees may include the following in the schedule:

“NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.”

**7. GENERAL CLASSIFICATION****8. GENERAL CLASSIFICATION****IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

**TOTAL AMOUNT / CURRENCY - NO PRIZE MONEY ✓**

Best condition prize: Yes X✓ No / Amount: **NO PRIZE MONEY✓**

**AWARDS**

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

**Trophies and medals✓**

**VIII. ADDITIONAL FEES/CHARGES BY OC:**

Electricity:	<b>no</b>
Manure disposal	<b>no</b>
Hay	<b>no</b>
Straw	<b>no</b>
Shavings	<b>no</b>
ETC.	<b>...</b>

## IX. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the organiser and any compensation scheduled for the following:

### 1. ATHLETES

Hotel:

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_ at OC  Athletes  expense

Meals: at the expense of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ . ( \_\_\_\_\_ ).

**Accommodation and meals at the expense of competitor** ✓

### 2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ .

Meals: at OC  Athletes  expense from \_\_\_\_\_ to \_\_\_\_\_ ( \_\_\_\_\_ ).

**Accommodation and meals at the expense of competitor** ✓

### 3. HORSES

Transport expense to be paid by the OC at \_\_\_\_\_ per km.

Stabling arrangements, from \_\_\_\_\_ to \_\_\_\_\_ . Cost to be paid by

**Transport and stabling at expense of competitor.** ✓

### 4. WELCOME

The time and date of arrival of drivers and horses and their means of transport must be given to the OC in order to facilitate them upon arrival.

## X. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

x allowed  not allowed

## XI. ADDITIONAL INFORMATION

### 1. PRIZE GIVING CEREMONY

### 2. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

### 3. ENTRY RIGHT TO SHOWGROUNDS

#### 4. OBJECTIONS/COMPLAINTS

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

#### 5. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

#### 6. DISPUTES

7. In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 8. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.hugli@fei.org](mailto:Laetitia.hugli@fei.org) in the proper Excel or "XML" file immediately after the event. the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/endurance/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Horse transport company representing the OC

Name:

Phone:  Fax:

Email:

### 2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

**PASSPORTS**

VETERINARY REGULATIONS, 12<sup>th</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2012 (see website [www.fei.org](http://www.fei.org))

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

**"General Regulations", 23<sup>rd</sup> Edition, effective 1st January 2009, updates effective 1<sup>st</sup> January 2012 will apply:**

**3.1.1 Art. 137.1**

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

**3.1.2 Art. 137.2**

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSICH-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

3.1.3 All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

3.1.4 NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF.  
IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD.

NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI

and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

- 3.1.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.
- 3.1.5 A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs). General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39
- 3.1.6 OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.
- 3.1.7 All Horses taking part in FEI Events must be registered with the FEI.

Passport Requirements:

<b>Event's Category</b>	<b>FEI Passport/Recognition Card</b>
National Events	Not compulsory
CEI1*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 2*-3*	Compulsory
All Championships/Games	Compulsory

### **3. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI** (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

1. All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).

2. If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).

3. No vaccination shall be given within 7 days of the day of arrival at the FEI Event.

4. All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary

course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6months + 21 days of the day of arrival at the FEI Event.

