

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event : CSIO 4*-W(NC) Place: Porto Alegre - BRA
Indoor: Outdoor: X
Date: 2 to 5 October 2014 NF: BRA

HIGHER LEVEL EVENT CATEGORIES:

CSIO5*	CSI5*-W	CSIYR-A	CSI5*
CSIO4* -W	CSI4*-W	CSIJ-A	CSI4*
CSIO3*	CSI3*-W	CSIP	CSI3*
CSIO2*	CSI2*-W	CSIch-A	
CSIO1*	CSI1*-W	CSIV-A	
CSIOYR		CSIAm-A	
CSIOJ		CSIU25-A	
CSIOP			
CSIOCh	Championship	Games	

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2014
- FEI Veterinary Regulations, 13th edition, effective 1st January 2014
- The Jumping Rules and its Annexes, 25th edition, effective 1st January 2014
- CSI/CSIO Prize Money requirements
<http://www.fei.org/sites/default/files/Final%20CSI-CSIOs%20Template%20-%202014.pdf>
- Longines Rankings – Groups Categories
http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

**CHECKLIST FOR DRAFT SCHEDULE
JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)**



Approved by the FEI, Lausanne, on 16.09.2014 updated on 17.09.2014
updated on 30.09.2014

A handwritten signature in purple ink, appearing to read 'J.P. Roche'.

John P. Roche
FEI Director Jumping

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

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III. GENERAL INFORMATION

1. ORGANISER

Name: Federação Gaúcha dos Esportes Equestres
Address: Av. Juca Batista, 4931 – Belem Novo – Porto Alegre - RS
Telephone: +55 51 32641414 Fax: +55 51 32651467
Email: bestjump@terra.com.br Website: bestjump.com.br

Contact Details Show Ground:

Address: Av. Juca Batista, 4931 – Porto Alegre Telephone: +55 51 32641414
nearest airport: Salgado Filho Intl. Airport Porto Alegre - **POA**

2. ORGANISING COMMITTEE

Honorary President: Dr. Jorge Gerdau Johannpeter
President of the Event: João Carlos Mazzaferro
Show Secretary: Marcelo Petek Ries
Press Officer: Neusa Galli Fróes

3. EVENT DIRECTOR

Name: Michael Detemple
Address: see organiser
Telephone: +55 51 82950006 or +55 51 81430100 Fax: +55 51 32651467
Email: detemple@terra.com.br

4. Please indicate a 24 hours Veterinary Service Manager number:

+55 51 81255077 Dr. Jarbas de Castro Jr.

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IV. OFFICIALS

Ref.	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury ¹	2014_C_0112_S_S_01	Ground Jury President	10050539	Luiz Antonio Rocco	BRA	3	* lurocco@uol.com.br
		2014_C_0112_S_S_01	Ground Jury Member	10050495	Jorge Verswyvel-Villamizar	COL	3	
		2014_C_0112_S_S_01	Ground Jury Member	10051755	<i>Maria de Loudes Arrambide</i>	MEX	3	
		2014_C_0112_S_S_01	Ground Jury Member	10051389	<i>João Eduardo Mendes de Castro</i>	BRA	2	
2	Foreign Judge ²	2014_C_0112_S_S_01	Foreign Judge	10051755	<i>Maria de Loudes Arrambide</i>	MEX	3	* maluarrambide@prodigy.net.mx
3	Foreign Technical Delegate ³	2014_C_0112_S_S_01	Foreign Technical Delegate		NR			
4	Course Designer ⁴	2014_C_0112_S_S_01	Course Designer	10050086	Frank Rothenberger	GER	4	* frank.rothenberger@parcours.de
		2014_C_0112_S_S_01	Assistant Course Designer	10079812	Ivan Tagle	ARG	2	
		2014_C_0112_S_S_01	Assistant Course Designer	10104043	Tiago Zart Arruda	BRA	1	
5	Appeal Committee ⁵	2014_C_0112_S_S_01	Appeal Committee President		Dr. Luis Trindade Cassettari	BRA	N	
		2014_C_0112_S_S_01	Appeal Committee Member	10050312	Jacqueline Borges Pavão	BRA	2	
		2014_C_0112_S_S_01	Appeal Committee Member		<i>João Ramão Guimarães</i>	BRA	N	

CHECKLIST FOR DRAFT SCHEDULE

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6	Chief Steward ⁶	2014_C_0112_S_S_01	Chief Steward	10049006	Cesar Hirsch	VEN	*cesarhirsch@gmail.com
		2014_C_0112_S_S_01	Assistant Steward		Clarisse Mariante Ramos da Silva	BRA	
		2014_C_0112_S_S_01	Assistant Steward	10049855	Gonzalo Orma Carrasco	ARG	
		2014_C_0112_S_S_01	Assistant Steward	10081895	Tatiana Gutierrez	BRA	
		2014_C_0112_S_S_01	Assistant Steward		Ricardo Casalle	BRA	
		2014_C_0112_S_S_01	Assistant Steward	10053840	Laerte Vaz da Silveira	BRA	
6	Veterinary Commission ⁸		Veterinary Commission President	10050268	Jarbas de Castro Jr.	BRA	*mvjarbas@terra.com.br
			Foreign Veterinary Delegate	10049856	Ricardo Basilio OROZCO GIMENEZ	URU	*orozco08@adinet.com.uy
			Assistant FEI Delegate	10048818	Petra Garbade	BRA	
9	VSM Veterinary Treating Official ⁹	2014_C_0112_S_S_01	Veterinary Service Manager	10050268	Jarbas de Castro Jr. Clinica Hípica	BRA	
		2014_C_0112_S_S_01	FEI Permitted Treating Veterinarian	10093518	Lourival C. de Souza Chula	BRA	*lourivaldesouzachula@gmail.com +55 51 91143469
10	Medical Doctor	2014_C_0112_S_S_01	Medical Doctor		UNIMED – Porto Alegre		*tba
11	Farrier	2014_C_0112_S_S_01	Farrier		Renato Pigato		*na
							+55 51 92879697

* **Compulsory**

* **The Event code can be found in the FEI's Database under the Event details on the top right corner**

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V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	29/09/2014	08.00
• Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	01/10/2014	14.00-15.00
• Horse Re-Inspection:	02/10/2014	9.00
• Chefs d'Equipes Meeting	02/10/2014	17.30
• Declaration of Starters:	01.10/2014	18.00
• 1 st Competition S1	02/10/2014	15.00
• 2 nd Competition S2	03/10/2014	15.00
• 3 rd Competition S3	04/10/2014	13.00
• 4 th Competition S4	05/10/2014	14.30

2. VENUE :

The event will take place: indoors outdoors

3. COMPETITION ARENA(S):

Dimensions: 118 x 78m

Type of Footing: grass

4. PRACTICE ARENA(S) :

Dimensions: 35 x 35m

Type of Footing: sand

5. STABLES :

Size of boxes 3m x 3m + 15 stalls 3m x 4m

6.

7. DRAW:

List of Draws:

2/10/2014 for the NC, at the Chef's meeting

17,30h in the shows meeting room.

VI. INVITATIONS

<http://www.fei.org/sites/default/files/2014%20APPENDIX%20TO%20JUMPING%20SCHEDULE.pdf>

NFs invited: ARG, BEL, CAN, CHI, COL, FRA, GER, MEX, URU, USA, **POR** and VEN

Reserve NFs: NED, SUI and SWE

Total number of athletes: max. 70

Number of home athletes: 30

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Number of foreign athletes:	max. 40
Number of horses per athlete:	2
Number of Teams:	max. 10 with Brazil
Number of athletes per team:	6
Number of individual athletes per NF represented by a Team:	2 already included in the 6 per team
Number of Individual athletes per NF, if not represented by a Team:	max. 2
OC Wild Cards:	no
FEI Wild Cards:	no
Team wild Card	no

Athletes are invited by the Organising Committee through their NF.
One groom per athlete.

VII. ENTRIES

Please refer to Annex I at the last page of this schedule for information on the FEI Online Entry System

All Athletes & Horses participating in any International competition must be registered with the FEI, prior to participating. Failure to do so will result in automatic disqualification of the Athlete and/or Horse.

Entries in Principle:

Nominated Entries:

Definite Entries: 26/09/2014

Last date for substitutions: 01/10/2014

Entry fee per horse: BRL 1.000,- (€ 400)

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex VI of the Jumping Rules: CSI/CSIO Requirements Worldwide and CSI/CSIO Requirements for North America

Stabling fee per horse: BRL 250,- (€ 100)

Total fee per horse: BRL 1.250,- (€ 500)

All Entries must be submitted by the NFs through the FEI's Online Entry System only!

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified

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Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 14 th year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
CSIYH	As of 16 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be BRL 600,- (€ 250) per horse"

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ADDITIONAL FEES/CHARGES BY OC:

MCP Fee:	Nil <input checked="" type="checkbox"/>	CHF 12.50 <input type="checkbox"/>
Electricity (upon request)	free	
Manure disposal	free	
Hay	free	
Straw	not available	
Shavings	BRL 30 (€ 12) / bulb	FREE FOR TEAM HORSES
Other (please specify)		

All aforementioned amounts are including VAT

VIII. FACILITIES OFFERED

1. ATHLETES – for members of the official teams

Hotel: SHERATON Porto Alegre

R. Olavo Barreto Viana, 18 - Moinhos de Vento Porto Alegre - RS, 90570-070 +55 51 2121-6000

Accommodated (bed and breakfast) from 1/10/2014 to 6/10/2014 at OC

Meals (Lunch): at the expense of OC from 1/10/2014 to 5/10/2014. (on the show ground).

2. GROOMS - for members of the official teams

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC from 30/09/2014 to 5/10/2014.

Meals: at OC expense from 30/9/2014 to 5/10/2014 (on the showground).

3. HORSES

Transport expenses to be paid by:

The OC at BRL 2,50 (€ 1,00) per km.

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by Athlete at BRL 250,- (€ 100) per stable.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

There will be transportation between the official Hotels and the showground for allowed persons.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

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2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

No general classification awards.

3. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Grand Prix. The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6, 10 in the Grand Prix.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

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Entry to showground is free. Entries to main stands will be handed out to athletes, one partner per athlete and per horse two owners (acc. to the FEI-passport). The names of the above mentioned persons have to be given by the athlete to the OC before the event has begun.

Entry right to the FEI stable area acc. to VR Art. 1005.2.5

Team or private Veterinarian will only have access to the FEI stabling area with their FEI ID.

6. SAFETY CUPS

Name of Manufacturer: CARO – Cardinali & Rothenberger GmbH - GER

7. TIMING DEVICE

Name of Manufacturer: ALGE-Timing

Model: TdC8001 FEI Report number: 22020007A

Photocel: I RLS1n FEI Report number: 22020010B

Wireless transmitters: TED-RX/TX10 FEI Report number 22020013C

8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results.jumping@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following

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link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

13. BETTING

Betting will not take place at this event.

14. STEWARDING

The following policy is effective as of 1 July 2014:

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2014

1. CUSTOMS FORMALITIES (Handling)

1.1 Horses coming from Europe:

Peden Bloodstock GmbH
Address: Leyenburg 47509 Rheurdt, Germany
Telephone: +49 2845 949910 Fax: +49 2845 949911
Email: info@peden.de

1.2 Horses coming from North and South Amerika (via Miami):

The Dutta Corp.
509 Rt 22
North Salem , NY 10560
Tel : 914 276 3880 ; fax : 914 276 3883 ; Cell : 914 413 7929
www.TimDutta.com
timdutta@aol.com

1.3 Horses coming from South Amerika (ARG, CHI and URU)

Cassiano Rios
GTC Brasil
Rua dos Franceses, 30 - Bela Vista
São Paulo-SP 01329-010
Mobile: +55 11 98133 8100

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

As requirements are different for each country of origin, all NF will receive support from the OC in this matter.

3. NATIONAL REQUIREMENTS

Minimum valid until 10/10/2014 negative coggins test .

It is required that all horses coming from any part of Brazil to have a negative GLANDERS test, not older than 15 days.

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

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5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination

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		(e.g. may enter venue after 7 August)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL 2014 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS 2014 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION 2014 Veterinary Regulations, Chapter VI EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

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SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details **Art. 1956**)

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping and Controlled Medication/lis t%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping%20and%20Controlled%20Medication/lis%20of%20labs%20%2711.pdf)

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Bioresearch Limited
Address: Newmarket Road - Fordham
Cambridgeshire CB7 5WW
United Kingdom
Telephone: +44-1638 724 406 Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Inka.Sayed@fei.org or veterinary@fei.org for further information.
Tel +41 21 544 10 44 or +41 21 310 47 39

7. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

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HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

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XI. COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY :

+ list of prizes in kind (if applicable) with their value **BRL 600.000**

	Name of Class	Amount (BRL)
Competition No 1	Counts for Longines Ranking	72.000
Competition No 2	Nations Cup 4* Counts for Longines Ranking	240.000
Competition No 3		38.000
Competition No 4	Grande Prêmio Porto Alegre W-CUP. Counts for Longines Ranking	250.000

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

Important: The scheduled prizes are gross values. The settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money. This includes tax deduction also. For foreign athletes, there will be a deduction of 15% (fifteen percent) as income tax, and the net value will be transformed in riders home currency, and send via bank transfer to the personal account indicated when entering or upon arrival, within 10 days after the end of the show. Local athletes will have income tax deductions according to the Brazilian law, and then the net value transferred via bank transfer within 10 days after the end of the show to the bank data informed together with the entry.

The OC is allowed to deduct possibly outstanding debts of the athlete.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

**CHECKLIST FOR DRAFT SCHEDULE
JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)**

FIRST DAY : Thursday

DATE : 2/10/2014

COMPETITION No S 1 (will start at 15.00h) Counts for Longines Ranking

Against the clock, art. 238.2.1, Table "A"

Jump-off (if any)	no
Speed	375 m/min
Obstacles height:	max 1,45m
Number of horses per athlete	two
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money:	BRL 72.000
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: BRL 200

* * * * *

SECOND DAY : Friday

DATE : 3/10/2014

COMPETITION S 2 Prix GERDAU (will start at 15.00h) Counts for Longines Ranking

NATIONS CUP art. 264

6 teams with 4 athletes per team in the second round -

Table "A" , art. 264.7

Jump-off (if any)	one
Speed	400 m/min
Obstacles height:	max. 1,50m
Number of horses per athlete	one
Total prize money:	BRL 240.000 (85.000, 55.000, 42.000, 28.000, 17.000, 13.000)

* * * * *

THIRD DAY : Saturday

DATE : 4/10/2014

COMPETITION S 3 (will start at 13.00h) Counts for Longines Ranking

Against the clock, with one jump off for the first place, art. 238.2.2, Table "A",

Jump-off (if any)	one
Speed	375 m/min
Obstacles height:	max 1,45m
Number of horses per athlete	two
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money:	BRL 60.000

**CHECKLIST FOR DRAFT SCHEDULE
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Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: BRL 200

* * * * *

FOURTH DAY : Sunday **DATE : 5/10/2014**

COMPETITION No S 4 (will start at 14.30h)

Grand Prix PORTO ALEGRE – Prêmio BRADESCO

art. 238.2.2, Table A, against the clock, with one jump of for the first place.

Jump-off (if any) one
Speed 375 m/min
Obstacles height: max 1,40 to 1,60m

Number of horses per athlete one
Maximum number of Starters: 50, horse and rider must complete one previous CSIO class (art. 261.4.4). 50 horses are qualified as:

- art. 261.4. FEI JR
- Eligible to participate in Grand Prix Competitions at 4* CSIO Events are the winners (Athlete/Horse combination) of the Grand Prix at any 4* or 5* CSIO Event during the previous 12 months.
- 40 best athletes from the first round of the Nations Cup (competition S2).
- All remaining starting places according to their classification in competition **S1**.

Total prize money: BRL 250.000
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: BRL 600

* * * * *

IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

CHECKLIST FOR DRAFT SCHEDULE

JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner		25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8	See examples below*.	3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12	n/a	2.5	1000.-	2.5	1000.-
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner		33	13'200	33	13'200
2		20	8000	20	8000
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8	See examples below*.	2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

updated 17 October 2011

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014 - CSIO 4* -W(NC) Porto Alegre (BRA)

Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Pieretti Tietbohl. First Name* : Andrea
FEI ID¹ : Click here to enter text. E-Mail* : andrat257@gmail.com
Access Rights* : Admin² Consult³
Event(s)⁴ : CSIO 4*-W Porto Alegre

Name* : Giselle Serrano First Name* : Click here to enter text.
FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : Admin² Consult³
Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.
FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : Admin² Consult³
Event(s)⁴ : Click here to enter text.

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields