

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2012



I. DENOMINATION OF THE EVENT

Event : CEI 1*80km – CEIYR 1*80km

Place: ITATIBA Country : SÃO PAULO

NF: BRASIL Dates : 09,10 - NOVEMBER - 2012

Status :

CEI1* 80 km

CEIYJ1* 80 km

GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- **The FEI Rules for Endurance , 7th edition, effective 1st January 2009, updates effective 1 January 2011**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (13 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 10.10.2012

Signature :

Ian Williams

Director Non-Olympic Sports

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: **INSTITUTO ENDURO BRASIL**
Address: **AV. FRANCISCO MATARAZZO, 455 – PAV.11 – SÃO PAULO / SP**
Telephone: (55-11) 3674-1744
Email: contato@institutoendurobrasil.org
Website: www.institutoendurobrasil.org

Contact Details Show Ground:

Address: **FAZENDA DONA CAROLINA**
Estrada Municipal Manoel Stefani, s/n –
Alt. Km 39,5 – Rod. Alkindar Monteiro Ribeiro (Itatiba/Bragança Paulista)

Telephone: 55 (11) 4534-9100
Aeroporto - Viracopos- Campinas – SP (near 70km)

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: **José Marino**
Show Secretary: **Vanda Balassa**
Press Officer: **Instituto Enduro Brasil**

3. EVENT DIRECTOR

Name: **Oswaldo Toledo**
Address: **Av. Francisco Matarazzo, 455 - São Paulo / SP**
Telephone: **(55-11) 4195-5363 Mobile: (55-11) 98306-4444**
Email: oswaldo.toledo@uol.com.br

IV. OFFICIALS

1. GROUND JURY

President:

Name: **Teresa Garcia** Nationality: **BRA** Level: **3*** ✓

Members:

Name: **Silvia Vaccari** Nationality: **BRA** National Judge✓

Name: **Jorge Malouf** Nationality: **BRA** Level: **4*** ✓

2. TECHNICAL DELEGATE (FOREIGN)

Name: **Jorge Buraque Malouf** Nationality: **BRA** Level: **4***✓

Email: jorge@cmproducao.com.br

Will join the GJ once the competition begins

3. APPEAL COMMITTEE -- no appeal committee

4. CHIEF STEWARD

Name: Danilo Munchillo Claro Nationality: BRA ✓

Email: daniolclaro@ig.com.br

5. STEWARDS

Name: Adirson Benatti Nationality: BRA

Name: Paulo Ricardo Barberio Nationality: BRA

Name: Margareth Benatti Nationality: BRA

Name: Sidney Benatti Nationality: BRA

6. VETERINARY COMMISSION / DELEGATE

President:

Name: Paulo Fasano Nationality: BRA Level: 4* ✓

Foreign Veterinary:

Name: Cesar Andrey Galinto Orozco Nationality: COL Level: 3*✓

Associate Member(s):

Name: Gustavo Fiorelini Nationality: BRA Level: 4*✓

Name: João Donizete Moreno Nationality: BRA Level: National vet

Name: Iaçanã Valente Ferreira Nationality: BRA Level: National vet

Name: Geraldo Fanti Nationality: BRA Level: National vet

Name: Paulo Griska Nationality: BRA Level: National vet

Name: Elaine Marques Nationality: BRA Level: National vet

(Paulo Griska and Elaine Marques are both experienced national endurance vets)

VI. INVITATIONS

a) Championships & CEIOs

Please refer to Art. 817

b) CEIs

Country invited	open ✓
Number of competitors per country	open
Number of horses per competitor/country	open

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Competitors wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Competitors must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

CLOSING DATES FOR:

Nominated entries **07 November 2012**

1* - 80 km : 400,00

FEI REGISTRATION:

REMINDER: All Riders & Horses participating in any International competition must be registered with the FEI.

See General Regulations, 23rd Edition Art. 113.3:

"Any Athlete and/or any Horse who is not registered with the FEI shall be automatically disqualified".

Substitution of horses/ponies:

After the definite entries have been made, substitutions of horses and/or competitors may only be made with the express permission of the OC. The substituted horse and/or competitor **must** be on the nominated entry list.

Refund Procedure:

Organising Committees may include the following in the schedule:

“NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.”

7. GENERAL CLASSIFICATION**IMPORTANT**

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

TOTAL AMOUNT / CURRENCY - NO PRIZE MONEY ✓

Best condition prize:: **NO PRIZE MONEY** only trophies

AWARDS

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Trophies and medals will be distributed

VIII. ADDITIONAL FEES/CHARGES BY OC:

Electricity:	no
Manure disposal	no
Hay	no
Straw	no
Shavings	no
ETC.	...

IX. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the organiser and any compensation scheduled for the following:

1. ATHLETES

Accommodation and meals at the expense of competitor

2. GROOMS

Accommodation and meals at the expense of competitor

3. HORSES

Transport and stabling at expense of competitor.

4. WELCOME

The time and date of arrival of drivers and horses and their means of transport must be given to the OC in order to facilitate them upon arrival.

X. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

x allowed

not allowed

XI. ADDITIONAL INFORMATION

1. PRIZE GIVING CEREMONY

x

2. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

3. ENTRY RIGHT TO SHOWGROUNDS

X

4. OBJECTIONS/COMPLAINTS

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

5. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances.

Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event. Results are to be sent by e-mail to Laetitia.hugli@fei.org in the proper Excel or "XML" file immediately after the event. The file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/endurance/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

XII. VETERINARY MATTERS

1. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Name:
Phone: Fax:
Email:

2. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012 (see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

3.1.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

3.1.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSICH-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

- i. All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

- 3.1.4 NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

- 3.1.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

- 3.1.5 A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs).General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39

3.1.6 OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.

3.1.7 All Horses taking part in FEI Events must be registered with the FEI.

Passport Requirements:

Event's Category	FEI Passport/Recognition Card
National Events	Not compulsory
CEI1*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 2*-3*	Compulsory
All Championships/Games	Compulsory

3. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

1. All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).

2. If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).

3. No vaccination shall be given within 7 days of the day of arrival at the FEI Event.

4. All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6months + 21 days of the day of arrival at the FEI Event.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

4. MEDICATION CONTROL LABORATORY

Name: **Horseracing Forensic Laboratories (HFL) Sport & Science**
Att.: Dr Steve Maynard
Quotient Biosearch Limited
Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom
Telephone: +44-1638 724 406 Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

5. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules. See www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

- **Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions.** This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

Medication Form 3 - Authorization for the use of Medication not on the list of Prohibited substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables.
- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc. Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this information :

If you have any further questions : [:Http://www.fei.org/Veterinary/veterinary-updates](http://www.fei.org/Veterinary/veterinary-updates)
Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041 21 310 47 47.